



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**PORT & HARBOR COMMISSION
SPECIAL MEETING
Tuesday, May 21, 2013
P-12 City Council Chambers
5:30 pm**

MINUTES

CALL TO ORDER

Marilynn Heddell called the meeting to order at 5:30 pm.

OPENING CEREMONY

Marilynn Heddell led the Pledge of Allegiance.

ROLL CALL

Ed Hedges	Seat A	P
Marilynn Heddell	Seat B	P
Brad Von Wichman	Seat C	A
Monty Irvin	Seat D	P
Paul Heimbuch	Seat E	P
Larry Bussman	Seat F	P
Vacant	Seat G	

ADMINISTRATION PRESENT

Thomas K. Bolen, City Manager
Sue Miller, Harbormaster
Scott Korbe, Public Works Director
Jennifer Rogers, Deputy City Clerk

PUBLIC CITIZENS PRESENT

Pete Heddell

MOTION: Ed Hedges made a motion to excuse Brad Von Wichman from today's Port and Harbor meeting.

SECOND: Larry Bussman seconded the motion.

Ed Hedges Y Marilyn Heddell Y Brad VonWichman O Monty Irvin Y Paul Heimbuch Abstained Larry Bussman Y Seat G Vacant

VOTE: The vote passed by unanimous decision.

APPROVAL OF AGENDA

MOTION: Larry Bussman made a motion to approve the Special Meeting Agenda of May 21, 2013.

SECOND: Ed Hedges seconded the motion.

Ed Hedges Y Marilyn Heddell Y Brad VonWichman O Monty Irvin Y Paul Heimbuch Y Larry Bussman Y Seat G Vacant

VOTE: The vote passed by unanimous decision.

DISCUSSION

None

APPROVAL OF MINUTES

MOTION: Ed Hedges made a motion to approve the Port & Harbor Special Meeting Minutes of April 16, 2013 with the amendment to change the

SECOND: Larry Bussman seconded the motion.

Ed Hedges Y Marilyn Heddell Y Brad VonWichman O Monty Irvin Y Paul Heimbuch Abstained Larry Bussman Y Seat G Vacant

VOTE: The vote passed by unanimous decision.

ADMINISTRATIVE REPORTS

A. Harbormaster Report

Floating Passenger Dock

The floating passenger dock was dismantled and moved to Smitty's Cove, unfortunately, it broke apart when it was transferred from water to land. She, Thomas Bolen and Public Works are currently looking at plans and options of replacing the dock. Public Works has helped to contain the debris and the Harbor staff will continue to clean up the Styrofoam.

W-Float

W-Float now has water; installation of the water line was completed on May 14, 2013.

Summer Employment

Four seasonal jobs were posted this following week. The hours for the employees range from 20-40 hours per week. To supporting dock workers as well as supporting the office workers. A lead parking attendant has been offered the lead parking attendant.

SERVS

SERVS had had two hatchery deployments this past week. Sue stated that she has picked up SERVS since Mr. Swearingen, the Harbor Operations Manager resigned and returned to Michigan. Tinoi has taken up the purchasing responsibilities.

Sue welcomed any questions from the commission and public. Larry Bussman asked if the radio has been set up. Sue replied that it is not, due to the weather. She stated that she'll put out for bids on getting the antennas up. City Manager, Thomas Bolen asked Sue Miller if she had any ideas on how much it might cost. If the cost will be less than \$5,000 then he directed her to get three quotes. Sue replied that it would be less than \$5,000. Tom then told her to get three quotes.

Monty Irvin asked Sue if the crane has been sold. Sue replied that it has not been sold. She believes that the City Manager will include this in his report. She stated that it was underbid and we did not have the appropriate type of bid. The City of Whittier will look at options of making it work for the harbor department.

B. City Manager Report

Title 12

He has not had time to review this.

Facility Assessment

He had solicited proposals from 2 firms. He received replies and will be adding proposals from Reid/Middleton and URS at the City Council agenda scheduled for that evening. Marilyn asked Tom if he had a preference of the two companies. He replied that he preferred to go with URS.

Passenger Float

The passenger float was damaged beyond repair when it was recently moved to Smitty's Cove for inspection. Staff is currently researching how a replacement float might be acquired and installed. He is dealing with time constraints as well as cost issues. In addition, he believes that there might be permitting issues as well. PND has submitted a cost proposal to provide a design for a metal fabricated float. The design proposal will be considered by the City Council later in the evening.

MOTION: Ed Hedges made a motion to hire PND to design a new passenger float.

SECOND: Larry Bussman seconded the motion.

Ed Hedges Y Marilyn Heddell Y Brad VonWichman O Monty Irvin Y Paul Heimbuch Y Larry Bussman Y Seat G Vacant

VOTE: The vote passed by unanimous decision.

Head of Passage Canal Development

The USACE is working on the feasibility study for HPCD. This is referred to as Whittier Navigation Study. The City's agreement with USACE is a 50/50 cost sharing agreement. In order to have USACE funds in play, the City must have its local funds available. The next element of work that needs to be done is the geotechnical investigation (soil borings and analysis). This effort was originally penciled into the project to be part of the City's in kind effort. There is not enough cash available in study funds to do this work, which has a price tag of \$300,000-\$350,000. Thomas Bolen was questioning whether or not he would ask the City Council if they were willing or able to appropriate Exxon Valdez Oil Spill Settlement funds for this.

D.O.D. Land- Head of Passage Canal

Thomas Bolen stated that he met with people from the Defense Logistics Agency last week and one of their sub-contractors, ERM Environmental. They are the current D.O.D. caretaker of the Tank Farm Property. Based on their discussions, Tom feels that they'll see progress in the next six months towards completing the federal transfer of title to the Tank Farm property to the City of Whittier.

Water Resource Development Act

Congress is once again working on the Water Resources Development Act. The last one was in 2007, but they didn't put an appropriation on it. Tom stated that he'll be going to Washington D.C. on June 10th and 11th to meet with the delegation. It was discussed at the last meeting that there was a proposed change in the law in harbor funds. Tom will press the delegation to see if there is a way to put an appropriation in this current bill. There is no way to know if this bill will pass; that's will be decided in the legislative session, but there's an attempt for it to happen.

Ed Hedges questioned whether or not the geotech work had been completed when the boring was done for the harbor. Scott Korbe replied that the confirmation is not there. Soil samples have been taken at the head of the bay parking lot project by DOD for the remediation.

OLD BUSINESS

a. Title 12

No information to report at this meeting.

b. Kayak Launching

There was no new information to share on this topic. Marilynn Heddell stated that they'll have to continue doing what they've done in the past for the meantime.

c. Facility Assessment

This was discussed under the City Manager's Report

d. Floating Dock Repairs

Might have to revert to the permit process.

e. Update on Smitty's Cove

Tabled

f. Lu Young Park

Tabled

NEW BUSINESS

None

CITIZENS COMMENTS

None

COMMISSION COMMENTS

Marilynn Heddell announced that Charlie Eldridge submitted a letter of resignation from the Port & Harbor Commission. Marilyn directed the Deputy Clerk to post the opening for the seat.

NEXT MEETING AGENDA ITEMS

- A. Title 12
- B. Facility Assessment
- C. Passenger Floating Dock Repairs
- D. Update on Smitty's Cove
- E. Condition of Lu Young Park

NEXT MEETING ATTENDANCE PLANS:

Tuesday, June 18, 2013 @ 5:30 p.m. in the Homeowner's Lounge of the Begich Towers Building.

ADJOURNMENT

MOTION: Larry Bussman made a motion to adjourn the meeting.

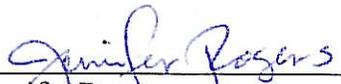
SECOND: Ed Hedges seconded the motion.

Ed Hedges Y Marilyn Heddell Y Brad VonWichman O Monty Irvin Y Paul Heimbuch Y Larry Bussman Y Seat G Vacant

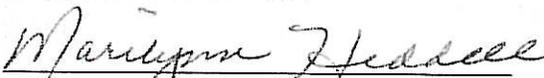
VOTE: The vote passed unanimously

Meeting adjourned at 6:17 pm

Attest:



 Jennifer Rogers
 Deputy City Clerk



 Marilyn Heddell
 Port & Harbor Commission Chairperson