



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PORT & HARBOR COMMISSION
REGULAR MEETING
Thursday, March 3, 2016
Homeowner's Lounge, BTI Building
6:00 pm**

MINUTES

CALL TO ORDER

Ed Hedges called the meeting to order at 6:01 pm.

OPENING CEREMONY

Ed Hedges led the Pledge of Allegiance.

ROLL CALL

Ed Hedges	Seat A	P
Peter Denmark	Seat B	P
Brad Von Wichman	Seat C	P
Monty Irvin	Seat D	P
Vacant	Seat E	
Arnie Arneson	Seat F	P
David Goldstein	Seat G	A

ADMINISTRATION PRESENT

Andy Dennis, Harbormaster
Scott Korbe, Public Works Director
Jennifer Rogers, Deputy City Clerk

PUBLIC CITIZENS PRESENT

Charlene Arneson

MOTION: Arnie Arneson made a motion to excuse and David Goldstein from tonight's meeting.

SECOND: Peter Denmark

DISCUSSION

Ed Hedges Y Peter Denmark Y Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein Q

VOTE: The motion passed unanimously.

APPROVAL OF AGENDA

MOTION: Arnie Arneson made a motion to approve the Regular Meeting Agenda of March 3, 2016 as is.

SECOND: Peter Denmark

Ed Hedges Y Peter Denmark Y Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein O

VOTE: The motion passed unanimously.

DISCUSSION: None

APPROVAL OF MINUTES

MOTION: Peter Denmark made a motion to approve the Port & Harbor Regular Meeting Minutes of November 12, 2015 with amendments.

SECOND: Arnie Arneson

Ed Hedges Y Peter Denmark Y Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein O

VOTE: The motion passed unanimously.

DISCUSSION: Ed Hedges stated that there are a couple of corrections that need to be made to the November 12, 2015 meeting minutes. They are as follow: Arnie Arneson was present at the November 12, 2015 meeting and the word "and" should be removed after Peter Denmark's name when excusing absences.

ADMINISTRATIVE REPORTS

A. Harbormaster Report

See original Harbormaster's report in clerk's packet.

Harbormaster, Andy Dennis reported that the harbor staff has been working on improvements on the A Float. Some decking on the city dock needs to be replaced. He doesn't plan on spending a lot of money on A, B or C floats since they will eventually be overhauled.

Peter Denmark asked Andy Dennis what happened to the pedestals. Andy Dennis replied that they have been replaced because they were knocked in the water last year. Peter Denmark asked if it's known who did it. Andy replied that he did not.

B. City Manager's Report

Mark Lynch was not present for this meeting.

CORRESPONDENCE

None

UNFINISHED BUSINESS

A. Setting Goals and Priorities for FY2016

Ed Hedges stated that nothing has been done on that.

B. Dump Site

Arnie Arneson asked Ed Hedges to explain what this was about. Ed replied that it has to do with the pump out station. Peter Denmark asked if we have a portable unit at the fuel float available for use when there's a demand for it. Andy replied that yes, there is one available on an as needed basis. He plans on testing it in the next few days.

Arnie Arneson asked if it would be possible to put the portable unit on a floater and move it with a skiff and move it to the area it's needed and it can be parked near the ramp. Andy Dennis stated that he'll look into this.

There was further discussion about the possible location and service of a pump out station.

C. Annual Transients

Ed Hedges asked the commission if they put any thought about adding more annual transients. Andy Dennis replied that he had a discussion with a council member which was not positive. Andy stated that slips are not given with the sale of a boat; it doesn't transfer. Ed Hedges stated that it used to be that way, but policy was changed without going through the Ports & Harbor commission. Andy stated that there's nothing in the city code that tells us who we can issue an annual transient contract to. The price is the same for an annual transient and the preferential slip. Ed added that a slip isn't guaranteed.

Ed stated that he feels there will be less revenue this summer because there will not be as many transients coming in because of the high cost.

There was a long discussion regarding the loss of revenue and slips at the harbor and harbor policy regarding transient rights.

Ed Hedges stated that he was bothered that the transient rights policy was changed without anyone's input other than whoever changed it.

Brad Von Wichman requested that Andy Dennis provide them with financial numbers from previous years.

D. Moorage Agreements

Arnie Arneson would the moorage agreement to be condensed. He went on to say that Title 12 explains everything that is necessary for the operation of a vessel in the harbor. He'd like Andy to use the Valdez Moorage Agreement as an example. Andy replied that there's no guarantee that they'll read Title 12 and it's not legally binding if there's not a signature.

Monty Irvin requested that Andy Dennis provide the commission with a cost benefit analysis for keeping the boat here on the waiting list. Andy encouraged people to come talk to him if anyone noticed anything that didn't match the waiting list.

E. Wash Down Area

Andy Dennis stated that anyone with a boat on a trailer will have a means to wash it off with water hose. The rinse station will be located near the travel lift. Andy Dennis stated that he talked to the harbor master in Cordova because they have a wash down station; that facility cost \$2 million dollars.

Arnie Arneson asked if the travel lift is operational. Scott Korbe replied that it is.

Arnie Arneson asked Andy Dennis if he any objections to him moving his boat from the harbor to his lot in front of the Begich Towers building. Andy replied that he had not considered moving a boat that far, but he would pay for the time either way. Scott Korbe added that in 2009, the harbor master at the time that the travel lift would not travel across the railroad tracks. Andy Dennis stated that he had not had any thought of going that far with it. Arnie explained that it would save him about \$2,000 to go to Valdez to do the bottom work that he needs to do.

Before moving on to New Business, Peter Denmark asked when would be a good time to discuss setting goals for 2016. Ed Hedges replied that they were supposed to hold a special meeting or work session, but it never happened. Peter stated that that's the function of these meetings. He suggested that they discuss it, unless they needed a month or two to discuss it.

Monty Irvin stated that signage is needed at A,B,C floats. Peter wanted to present a resolution for goals. He went on to say that so many of the things he heard tonight involved policy. He asked if anyone present had a policy manual. None of the members possessed one. Peter asked Jennifer Rogers if she would provide everyone a copy of the harbor policies. She said she would.

He stated that we need to review the policies as it has been indicated tonight. We have not looked at the policies since the new floats and fingers were put in. He wondered if the policies are compatible with the new infrastructure. The dump station and moorage rights are a function of this. All of the issues that were discussed tonight can all be handled in a policy review and development conversation.

He would like to put as the second goal as Review and Develop current policies. He would like to put as the first priority the harbor; it's only half finished. He stated that much of the effort of this commission and council should go towards completing the harbor. He announced that the issue is funding. He realizes that there are people considering it on the council.

Peter announced that when we decided to start the harbor, the city created a harbor development committee, which left Port & Harbor without a task. He stated that he'd like to fill the seventh Port & Harbor seat.

Ed Hedges stated that he doesn't know that we can appoint anyone. Peter stated that David Pinquoch led the harbor development. Ed again stated that he has to volunteer for it, we can't appoint someone. Peter replied that he'll volunteer for him.

MOTION: Peter Denmark made a motion to adjourn the meeting.

SECOND: Arnie Arneson

Ed Hedges Y Peter Denmark Y Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein Q

VOTE: The vote passed unanimously

DISCUSSION: Arnie Arneson stated that in 1995, Sue was appointed by Pete Heddell to the Port &

Harbor Commission. Monty stated that we should just vote on it and do it. Deputy Clerk, Jennifer Rogers, stated that according to the code, members have to be appointed by council. Appointed by the Mayor, confirmed by the council. Peter Denmark then suggested that we forward a recommendation to the council appointing Dave Pinquoch as the seventh commission seat.

Peter Denmark stated that his proposal for goals and priorities for Port & Harbor is finish the harbor and develop and review all operational policies. He went on to say that the commission should read the harbor and policies.

MOTION: Peter Denmark made a motion to forward a resolution to the city council, which includes the Port & Harbor goals and priorities for 2016, which includes the number one priority of completing the harbor, float and finger replacement with all possible haste as funding allows and to review and develop current harbor policies.

SECOND: Arnie Arneson

Ed Hedges Y Peter Denmark Y Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein Q

VOTE: The vote passed unanimously

NEW BUSINESS

A. Annual Transient Rights
Covered under Item C

B. Harbor Fees

Ed Hedges stated that there are several harbor fees have been added. Ed went over several line items on the fee chart, none of which he said were not approved by the commission. Peter stated that the fees should be a function of the policy.

Peter asked Jennifer if she would provide the members with a copy of the Harbor Policy & Procedure and fee chart. Peter added that any recommendations should be forwarded to the April council meeting.

CITIZENS COMMENTS

Charlene Arneson stated that the commission members did a good work tonight and reminded them that Title 12 should coincide with the Harbor Policy & Procedure Manual.

COMMISSION COMMENTS

NEXT MEETING ATTENDANCE PLANS: April 7, 2016

ADJOURNMENT

MOTION: Brad Von Wichman made a motion to adjourn the meeting.

SECOND: Arnie Arneson

Ed Hedges Y Peter Denmark Y Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein Q

VOTE: The vote passed unanimously

Meeting adjourned at 7:21 pm

Attest: Jennifer Rogers
Jennifer Rogers
Deputy City Clerk

Ed Hedges
Chair, Ed Hedges