



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

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## **PORT & HARBOR COMMISSION SPECIAL MEETING**

**Monday, September 17, 2012**

**P-12 City Council Chambers**

**7:00 pm**

### **MINUTES**

#### **CALL TO ORDER**

Marilynn Heddell called the meeting to order at 7:01 pm.

#### **OPENING CEREMONY**

Marilynn Heddell led the Pledge of Allegiance.

#### **ROLL CALL**

Dave Goldstein	Seat A	P
Marilynn Heddell	Seat B	P
Brad Von Wichman	Seat C	A
Jerry Protzman	Seat D	P
RC Collin	Seat E	A
Larry Bussman	Seat F	A
Charlie Eldridge	Seat G	P

**MOTION:** David Goldstein made a motion to excuse Brad VonWichman from today's meeting.

**SECOND:** Jerry Protzman seconded the motion.

**VOTE:** Motion passed unanimously

Dave Goldstein Y Marilyn Heddell Y Brad VonWichman O Jerry Proztzman Y RC Collin O Larry Bussman O Charlie Eldridge Y

**ADMINISTRATION PRESENT**

Robert Prunella- City Manager  
Jennifer Rogers- Commission Clerk

**PUBLIC CITIZENS PRESENT**

Pete Heddell

**APPROVAL OF AGENDA**

**MOTION:** Jerry Protzman made a motion to approve the Special Meeting Agenda of August 15, 2012.

**SECOND:** David Goldstein seconded the motion.

**VOTE:** The vote passed by unanimous decision.

Dave Goldstein Y Marilyn Heddell Y Brad VonWichman Q Jerry Proztman Y RC Collin Q Larry Bussman Q Charlie Eldridge Y

**DISCUSSION**

None

**APPROVAL OF MINUTES**

**MOTION:** Jerry Protzman made a motion to approve the Port & Harbor Special Meeting Minutes of August 15, 2012 as written.

**SECOND:** David Goldstein seconded the motion.

**VOTE:** The vote passed by unanimous decision.

Dave Goldstein Y Marilyn Heddell Y Brad VonWichman Q Gerald Proztman Y RC Collin Q Larry Bussman Q Charlie Eldridge Y

**ADMINISTRATIVE REPORTS**

**A. Harbormaster Report**

Sue Miller began her report by stating that the major part of the cement work for the year has ended; however, it is a possibility that she might purchase an additional 20-30 bags of cement to finish patching up some areas on the Z-float, weather permitting. If the weather won't allow them to complete the task then it will have to wait until next season.

Two parking attendants have left for the season. There are two harbor officers and one office clerk that will remain until the end of September or early October. Sue added that she might keep the office clerk a little longer than she usually keep seasonal hires since her harbor account representative was in an automobile accident and has not returned to work due to her injuries.

She has received two proposals for the RFP (Request for Proposals). A notice of intent to award the lowest bidder will go out on September 20, 2012.

Lastly, Sue disclosed the various repairs that have been completed. She also mentioned that she has made contact with a company in Seward to repair the VHF radio system. She will continue the correspondence with this company and eventually make the necessary repairs. The permit for the pile driving has been extended.

Charlie Eldridge mentioned that the breakwater still needed to be repaired. Bob said that Scott Korbe, the Public Works Director, has an excavator lined up for the repair. David Goldstein brought up concerns regarding the bathroom in the harbor. Bob mentioned that he is also working on this project. He is looking into purchasing a portable restroom, but can be made stationary. He'll put the restroom near the cruise ship terminal. If this restroom works out, then Bob would like to replace the current ones with the same type.

## **B. City Manager Report**

Bob said that he was unable to come up with the match for the reconnaissance for the Head of the Bay with the Army Corp of Engineers. Bob discovered a grant for \$200,000 in his office a few months ago and spoke to Mike Lukshim in Juneau. After much correspondence with Mike throughout the summer, Bob received a check for \$143,000 last week. Bob and our lobbyist have a meeting scheduled with the Governor's office in the near future regarding a couple of issues.

Bob found a contract regarding Smitty's Cove for a commercial use permit. The contract has been sent to the attorney's office and Bob is waiting to hear back from the attorney. Bob also mentioned that he will work with Sue this winter to get rid of some unnecessary signage. Bob will look into whether or not we can employ someone to collect fees at the Head of the Bay and Smitty's Cove.

## **NEW BUSINESS**

As mentioned in the City Manager's report, Bob will work with Sue this winter to get rid of unnecessary signage throughout the harbor. The Public Works department swept the parking lots last week as requested. Sue is looking into obtaining a grant for the harbor's pump out system. A new pump out system will cost approximately \$12,000 and the grant will cover about 70% of the cost.

## **OLD BUSINESS**

### **a. Update on Harbor Instructions**

Bob mentioned that he found a draft to replace Title 12; this is something that he'll work on in the upcoming months.

### **b. Condition of Lu Young Park**

Dave Goldstein brought up concerns of the wooden viewing dock which overlooks Cove Creek. He would like to see it replaced as its condition doesn't appear to be stable. He also mentioned that the road leading to the Lu Young Park grated as it seems to be in terrible condition. Bob replied that he has talked with Scott about this and will work on a solution. Bob added that the road will remain open this year for winter recreation.

**CITIZENS COMMENTS**

Pete Heddell asked Bob if the \$200,000 grant he found was associated with a grant for the Fish and; Bob replied that it was not.

**COMMISSION COMMENTS**

Charlie asked if the breakwater will be repaired. Bob replied that he and Scott is working on this.

**NEXT MEETING AGENDA ITEMS**

- A. Title 12**
- B. Update on Smitty’s Cove**
- C. Condition of Lu Young Park**

**NEXT MEETING ATTENDANCE PLANS**

**MOTION:** Jerry Protzman made a motion to hold a Special Meeting on Tuesday, October 16, 2012 at 5:30 pm.

**SECOND:** David Goldstein seconded the motion.

**VOTE:** The vote passed unanimously

Dave Goldstein Y Marilyn Heddell Y Brad VonWichman O Gerald Proztman Y RC Collin O Larry Bussman O Charlie Eldridge Y

**ADJOURNMENT**

**MOTION:** Jerry Protzman made a motion to adjourn the meeting.

**SECOND:** David Goldstein seconded the motion.

**VOTE:** The vote passed unanimously

Dave Goldstein Y Marilyn Heddell Y Brad VonWichman O Gerald Proztman Y RC Collin O Larry Bussman O Charlie Eldridge Y

Meeting adjourned at 7:35pm

Attest:

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Jennifer Rogers  
Commission Clerk

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Marilynn Heddell  
Port & Harbor Commission Chairperson