



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PORT & HARBOR COMMISSION
SPECIAL MEETING
THURSDAY, MARCH 29, 2018
Council Chambers, Public Safety Building
6:00 p.m.**

MINUTES

1. CALL TO ORDER

Ed Hedges called the meeting to order at 6:00

2. ROLL CALL

Ed Hedges, Arnie Arneson, Greg Clifford, Ron Graham, Dave Goldstein, Mark Mitchell.

COMMISSION MEMBERS ABSENT

Brad VonWichman

MOTION: Greg Clifford made a motion to excuse Brad VonWichman from tonight's meeting.

VOTE: Motion passed unanimously

3. ADMINISTRATION PRESENT

Kyle Sinclair, Harbormaster
Naelene Matsumiya, City Clerk
John Janik, Finance Officer

PUBLIC PRESENT

Dave Dickason, Gwen Granger, Terry Bender

4. RE-ESTABLISHING COMMISSION/APPOINTING NEW MEMBERS

Naelene Matsumiya asked for nomination for the Vice-Chair
Arnie Arneson clarified that vice chair nominations were to be collected before chair.

Naelene Matsumiya asked for nominations for the Vice-chair.

Ed Hedges nominated Arnie Arneson
Greg Clifford nominated Mark Mitchell

Arnie Arneson won the vote 4-2 and was voted Vice-chair of the Commission.

Naelene Matsumiya asked for nominations for the Chair.

Arnie Arneson nominated Ed Hedges

Dave Goldstein nominated Greg Clifford

Greg Clifford won the vote, 4-2 and was voted Chair of the Commission.

Arnie Arneson voiced his resignation from the Commission at 19 minutes after 6 pm and exited the meeting. (Clerk's note: Arnie Arneson rescinded his resignation the following day, March 30th, 2018.)

Naelene Matsumiya asked for nominations for Vice-chair.

Dave Goldstein nominated Mark Mitchell

Greg Clifford nominated Ed Hedges

Ed Hedges won the vote, 3-2 and was voted Vice- chair of the Commission.

Ron Graham was sworn into the Commission.

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Dave Goldstein made a motion to approve the March 29, 2018 Special Meeting Agenda as is.

SECOND: Ed Hedges

DISCUSSION: None

VOTE: Passed Unanimously

6. APPROVAL OF MINUTES

MOTION: Ed Hedges made a motion to approve the Special Meeting Minutes of December 14, 2017 as is.

SECOND: Dave Goldstein

DISCUSSION: None

VOTE: Passed Unanimously

7. CORRESPONDENCE

None

8. NON-ACTION ITEMS

None

9. NEW BUSINESS:

A. Harbor Update

Harbormaster stated that there isn't much going on as of right now. He mentioned that he is still working on the grant for the pump-out boat.

Dave Goldstein asked about City leases and asked the Harbormaster if he was responsible for the leases along the waterfront. Harbormaster replied that it is up in the air.

Mark Mitchell asked about the fire extinguishers in the Harbor and if they have been updated. The Harbormaster answered that he is going to submit a quote to replace all fire extinguishers and safety ladders to the Acting City Manager.

Dave Goldstein inquired about an incapacitated vehicle in the harbor. Kyle Sinclair clarified that he got approval to replace the engine on that vehicle.

B. Harbor Policy and Recommended Changes

The Harbormaster mentioned that changes that needed to be made and that he needs to go back and review the items in the handbook and make sure they are proper.

Dave Goldstein asked for a copy of the revised Harbor Policy and Procedures. Kyle said that a copy will be sent out to all Commission members. He clarified that submission to the City Manager was to be done after Commission reviews the changes and agrees to them. A worksession to discuss the changes was planned for 6 o'clock before the next scheduled meeting; date to be determined via Doodle Poll.

The Harbormaster inquired about the Commission's quarterly meetings. Greg Clifford specified that the change was made before his involvement in the Commission, but it was to his understanding that it had to do boat captain's schedules in the summer. Greg suggested a slight adjustment to the scheduling so that the Commission could hold meetings to review and approve the Harbor budget. Dave Goldstein disclosed the reason for the meetings going from monthly to quarterly.

Commission briefly discussed the DeLong Dock and the status of where it is in terms of possession.

C. Pump-out Grant/Boat Update

Item was discussed in Harbor Update

D. Projects of the Head of the Bay Update

Ron Graham asked for clarification on this as he has been newly appointed to the Commission. Greg Clifford explained the different options for Ron. Discussion on the topic ensued.

E. DeLong Dock Update

The Harbormaster stated that there is nothing to discuss as of yet.

F. Next Phase of Harbor Reconstruction

The Harbormaster reported that he and Councilman Pinquoch are expecting renovation to begin in the fall. Commission discussed cruise ships and larger boats potentially coming into Whittier.

G. Impacts for Upcoming Season

Commission discussed salmon fry. Ron Graham asked if Fish and Game still provided the fry for the city. The Harbormaster replied that they (Fish and Game) provide the food and the pens, the city maintains everything. Ron Graham voiced his concerns about the number of fry decreasing over the last few years. Dave Goldstein clarified that that State provides the Chinook and PWSAC provides the Cohos. He explained further

H. Water on A & B Floats

Kyle Sinclair explained that shutting off the water in the winter prevents pipes from bursting. He stated that the only water right now is coming from the Harbor building, everything else has to be drained. Kyle stated that he will have a talk with Brad VonWichman to find a way to supply water to him and other boaters when they need it. The issue will have to involve Public Works Director Scott Korbe.

10. MISCELLANEOUS BUSINESS

Port and Harbor Mentions During City Council Meetings (City Council Update)

Greg Clifford updated the Commission on the following things:

City Administration
Regional Citizens Advisory Council

Alaska Channel promotional video for Whittier
Garbage Truck
Parks and Recreation
Sportsman Show

Dave Goldstein took a moment to thank Ed Hedges for his time serving as Chair of the Commission.

11. ADJOURNMENT:

MOTION: Ed Hedges made a motion to adjourn the meeting

SECOND: Dave Goldstein

DISCUSSION: None

VOTE: Motion passed unanimously

Meeting was adjourned at 8:00 pm.

ATTEST:



Naelene Matsumiya
City Clerk



Greg Clifford
Commission Chairperson