



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

PORT & HARBOR COMMISSION REGULAR MEETING

**Saturday, August 20, 2011 @ 09:00 am
P-12 City Council Chambers**

MINUTES

CALL TO ORDER

Marilynn Heddell called the meeting to order at 9:03 am with Pledge of Allegiance.

ROLL CALL

Dave Goldstein	Seat A	Absent	Dave arrived at 9:31 am
Marilynn Heddell	Seat B	Present	
Brad Von Wichman	Seat C	Absent	
Gerald Proztman	Seat D	Present	
RC Collin	Seat E	Absent	
Larry Bussman	Seat F	Present	
Charlie Eldridge	Seat G	Present	

APPROVAL OF AGENDA

MOTION: Gerald Proztman made a motion to approve the Regular Meeting Agenda of August 20, 2011 as written.

SECOND: Charlie Eldridge seconded the motion.

Dave Goldstien O Marilynn Heddell Y Brad VonWichman O Gerald Proztman Y RC Collin O Larry Bussman Y Charlie Eldridge Y

VOTE: Unanimous

APPROVAL OF MINUTES

MOTION: Gerald Proztman made a motion to approve the minutes of the Regular Port & Harbor Commission meeting of July 16, 2011 as written.

SECOND: Charlie Eldridge seconded the motion

VOTE: Unanimous

Dave Goldstien O Marilynn Heddell Y Brad VonWichman O Gerald Proztman Y RC Collin O Larry Bussman Y Charlie Eldridge Y

ADMINISTRATIVE REPORTS

a. City Manager Report

Robert Prunella reported that there is a delay in the repairs of the Harbor Master's Building due to a lack of communication with the contractor. The Inspector finished the preliminary review of the building last week and will submit the scope of work to be done.

Bob, Scott and Sue met with the Corps of Engineers to view the Head of Passage Canal. They are supportive of the ideas that the City has for development of that area.

Bob is concerned about the number of accounts at the harbor that are in arrears over 60 days. He would like to see the Harbor Master start sending letters, initiating liens, impounding vessels; all will have to be done in conjunction with the attorney. With over 400 people on the Harbor Wait List ready to pay, slips should be issued.

b. Harbor Master Report

Sue Miller got approval to purchase the check scanner/credit card machine, which will improve cash handling security and put the money in the bank within 24 to 48 hours.

The Harbor has initiated the use of sandwich boards that read "Launch Only" and "Retrieve Only". The replaced the "In/Out" cones that were in use.

The Public Restrooms in the triangle area continue to be a problem on cruise ship days. As a result, the Harbor Staff have increased the cleaning schedule for those days.

Harbor staffs are patrolling the Head of Passage Canal, Triangle area and Smitty's Cove at unannounced intervals and continue to maintain the pay boxes, restrooms and trash cans.

The Harbor has increased its operating hours starting July 9. This increase has improved the flow of launch traffic, alleviated parking confusion and overall is providing a more enjoyable Whittier experience for our visitors.

NEW BUSINESS

a. Recap of June 7th Workshop.

Remove from agenda, as this topic is complete.

b. Harbor Maintenance Repairs Update

See Harbor Master's Report above.

c. Update on Parking Lot

Remove from agenda, problems resolved.

d. Update on Kayak Launching

Remove from agenda, problems resolved.

OLD BUSINESS

a. Status of “Tradition” and Smitty’s Cove.

Bob Prunella reported that the Tradition should be removed from Smitty’s Cove by the end of August. The owner is currently being billed \$500.00 per week. Visitors are camping inside the Tradition.

b. Wash Down Station

Two wash down stations are in place and working well. Sue Miller will be purchasing new signage that reads “Rinse Station” so that visitors do just that.

c. Harbor Renovation and Tractor Launch

Bob Prunella doesn’t have much to report on this topic. It appears as though it will be some time before the City has the money for this project as there is no match money.

d. Status of Phase II Harbor Rebuild Project

Bob Prunella reported that this project is on the top of the list for next year.

e. Condition of Salmon Run I

Nothing to report at this time. The title of this agenda item will be changed to Condition of Lu Young Park.

CITIZENS COMMENTS

None

COMMISSION COMMENTS

Charlie Eldridge asked Sue Miller if the Harbor had considered moving to monthly billing. Sue’s responded that it was Ed Barrett’s idea and she will look at the feasibility again.

Marilynn asked Sue how many accounts are in arrears at the Harbor. Sue stated that there are quite a few accounts over 60 days and she is doing what she can to collect, but that she is still doing counter work when employees are sick and collections are behind.

Gerald Protzman stated that he believes that with the amount of salmon returning to the Whittier Harbor, that the oil is not a problem. “It has always been there”

NEXT MEETING AGENDA ITEMS

Remove 7 a,b,c & d

Change 8 e to “Status of Lu Young Park”

NEXT MEETING ATTENDANCE PLANS

September 17, 2011 at 9:00 am

ADJOURNMENT

MOTION: Gerald Protzman made a motion to adjourn the meeting.

SECOND: David Goldstein seconded the motion.

VOTE: Unanimous

Dave Goldstein_Y_ Marilyn Heddell_Y_ Brad VonWichman_O_ Gerald Proztman_Y_ RC Collin_O_ Larry Bussman_Y Charlie Eldridge_Y_

DISCUSSION:

Meeting adjourned at 9:40 a.m.

Attest:

Teresa Wilson
Commission Clerk

Marilyn Heddell
Port & Harbor Commission Chairperson