



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PLANNING COMMISSION
Regular Meeting
Tuesday, June 10, 2014
Council Chambers, P-12 Building**

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 7:03 pm.

2. OPENING CEREMONY

Charlene Arneson led the Pledge of Allegiance.

3. ROLL CALL

Commission members present and establishing a quorum:

Charlene Arneson	Seat A	Present
Terry Bender	Seat B	Present
Ed Hedges	Seat C	Present
Jean Swingle	Seat D	Present
Dyanna Pratt	Seat E	Present

ADMINISTRATION PRESENT

Interim City Manager, Donald Moore
Brenda Krol, City Clerk

PUBLIC PRESENT

Mayor Daniel Blair

4. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Dyanna Pratt made a motion to approve the June 10, 2014 Regular Meeting Agenda.

SECOND: Terry Bender seconded the motion.

VOTE: Motion passed unanimously

DISCUSSION: None

MOTION: Terry Bender made a motion to begin the summer meetings at 7:15 pm.

SECOND: Ed Hedges seconded the motion.

VOTE: Motion passed unanimously.

DISCUSSION: None

5. APPROVAL OF MINUTES

MOTION: Dyanna Pratt made a motion to approve the Regular Meeting Minutes of May 13, 2014.

SECOND: Terry Bender seconded the motion.

VOTE: Motion passed unanimously

DISCUSSION: None

6. ADMINISTRATIVE REPORTS

Interim City Manager, Donald Moore, brought to the Planning Commission a template of an enforcement letter which addresses the storing of and living in motor homes in the harbor district. He stated that he will not send out the letter; it is just for information. He will, however, notify the individuals that they are not complying with the city code. See original Planning Commission packet for copy of template enforcement letter.

There was a brief discussion among the members regarding this topic.

7. NEW BUSINESS: Public Hearing for the Use of Hotels in the Harbor District

Chair, Charlene Arneson called for a recess for the regular meeting at 7:30 pm and opened the Public Hearing at 7:31 pm

Charlene explained that the purpose of the hearing is to discuss Ordinance #08-2014, which amends WMC Title 17:16.02.30 to establish a hotel as a permanent use in the Small Boat Harbor. City Council has amended the Ordinance to change the permanent use status to conditional use.

Charlene asked if there is anyone in favor of Ordinance #08-2014.

There were none present who were in favor of this ordinance.

Charlene asked if there is anyone against the ordinance.

Mayor Daniel Blair spoke briefly and concluded that he was not in favor of the ordinance.

Charlene asked if there is anyone who is neutral of the ordinance.
There were none present who were neutral of this ordinance.

There were no further comments in favor, neutral or against Ordinance #08-2014.
Charlene Arneson closed the public hearing at 7:38 pm and opened it up to the Commission.

After discussion, the Commission took the following action:

MOTION: Ed Hedges made a motion to table indefinitely Ordinance #08-2014.

SECOND: Jean Swingle seconded the motion.

Charlene Arneson NO Terry Bender NO Ed Hedges YES Jean Swingle NO Dyanna Pratt NO

VOTE: Motion failed 4-1

MOTION: Terry Bender made a motion to adopt Ordinance #08-2014.

SECOND: Dyanna Pratt seconded the motion.

Charlene Arneson NO Terry Bender NO Ed Hedges NO Jean Swingle NO Dyanna Pratt YES

VOTE: Motion failed 4-1

Hearing no further comment, Chair, Charlene Arneson, closed the Public Hearing for the Commission members at 8:01 pm and reconvened the Regular Meeting at 8:02 pm.

8. NON-ACTION BUSINESS:

A. Tank Farm

Don Moore reported that there will be some activity between four agencies this summer. The agreement will be put together, the process involving the clean-up and what conditions the land has to be for the land to be released.

B. Land Trades with Alaska Railroad

Don Moore is putting together a RFP for a land management consultant to lay out a road map for us to determine what needs to be done to in order to do a land exchange with the Alaska Railroad. The Legislature needs to approve the plan. Don provided the commission members a copy of the RFP.

C. Hazard Mitigation Plan

Charlene mentioned that we leave this topic on the agenda permanently to show documentation that we are continually working on it.

D. Smitty's Cove Park

All the surveys have been completed; they need to be sent to NOAA and the Coast Guard. Scott Korbe has the underwater survey that was done and we also have the land survey by WH Pacific. In order for this to be the first marine park, it needs to go before NOAA and the Coast Guard. Dan Blair asked Charlene what needs to be done at this point. Charlene replied that the last she heard, it just needs to be sent off and approved. Smitty's Cove brings in money for the city during the winter months because it attracts divers.

E. Whittier Historic Railroad Plaza

Don Moore reported that the plans are completed and he is waiting for the bid packet. The project is broken into three parts. First is to move the monument. The second is to build the pavilion. The third phase is to install the lighting. He was told that the monument should be moved this summer. The pavilion and lighting will be completed next summer.

F. Tideland Zoning

Mayor Daniel Blair inquired about the tideland zoning. There was a brief discussion about this.

G. CVP Fund Projects

Nothing to Report

H. Shotgun Cove Land

Nothing to Report

9. CORRESPONDENCE

10. PUBLIC COMMENT:

None

11. COMMISSION COMMENTS:

Charlene Arneson asked Donald Moore if he can create an ordinance to control the conditional use blasting so that they will require more than a permit from the Army Corp of Engineers. She would like the City to issue permission. She also stated that the Request to Change a zone application needs to be revised to ask for additional information from the applicant.

12. NEXT MEETING AGENDA ITEMS:

None

13. NEXT MEETING ATTENDANCE PLANS: July 8, 2014 @ 7:15 pm

MOTION: Ed Hedges made a motion to adjourn the meeting.

SECOND: Terry Bender seconded the motion.


VOTE: Unanimous

14. ADJOURNMENT: Charlene Arneson adjourned the meeting at 8:31 pm.

ATTEST:



Brenda Krol
Deputy City Clerk



Charlene Arneson
Commission Chairperson