



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**PLANNING COMMISSION  
Regular Meeting  
Tuesday, September 9, 2014  
Homeowner's Lounge, BTI Bldg.**

**MINUTES**

**1. CALL TO ORDER**

Charlene Arneson called the meeting to order at 7:17 pm.

**2. ROLL CALL**

**Commission members present and establishing a quorum:**

Charlene Arneson	Seat A	Present
Terry Bender	Seat B	Present
Ed Hedges	Seat C	Absent
Jean Swingle	Seat D	Present
Dyanna Pratt	Seat E	Present

**ADMINISTRATION PRESENT**

City Manager, Mark Lynch

Jennifer Rogers, Deputy City Clerk

**PUBLIC PRESENT**

Daniel Blair and David Goldstein

**MOTION:** Dyanna Pratt made a motion to excuse Ed Hedges from tonight's meeting.

**SECOND:** Terry Bender seconded the motion.

**VOTE:** Motion passed unanimously

**DISCUSSION:** None

**3. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** Dyanna Pratt made a motion to approve the September 9, 2014 Regular Meeting Agenda with an amendment, adding Proper Zoning Properties under New Business.

**SECOND:** Jean Swingle seconded the motion.

**VOTE:** Motion passed unanimously

**DISCUSSION:** None

#### **4. APPROVAL OF MINUTES**

**MOTION:** Dyanna Pratt made a motion to approve the Regular Meeting Minutes of June 10, 2014 with an amendment to correct a typo on page four.

**SECOND:** Jean Swingle seconded the motion.

**VOTE:** Motion passed unanimously

**DISCUSSION:** None

#### **6. ADMINISTRATIVE REPORTS**

City Manager, Mark Lynch reported since it's close to the end of the season, he'll work on finding a solution to having an iron attendant at Smitty's Cove this winter and should have a plan by spring. The iron attendant currently in place was broken into. He stated that Scott Korbe informed him that the parking area will be grated by next spring.

There was discussion among the city manager and members regarding the parking, parking permit issues and possible solutions.

Dyanna Pratt stated that she can attend the upcoming Council Chambers meeting as the City's representative and request that they print parking locations on next year's brochure. Mark Lynch added that he can also speak to someone at the tunnel and request that they distribute the brochures to every driver or offer a brochure to every driver that enters Whittier.

Mark Lynch stated that previous Interim City Manager, Don Moore, left a message for him stating that the Historical Plaza project was ready for bid pending documents from USKH. Mark received those documents earlier in the day. USKH has changed hands and now has a new name. He further stated that it's possible that this will go out to bid by the next meeting.

There was additional discussion regarding signage at the harbor and how parking maps can be distributed during the summer.

#### **7. NEW BUSINESS:**

##### **A. Proper Zoning of Properties**

Dyanna Pratt provided the commission members a copy of properties within the City of Whittier and how they are zoned.

#### **8. NON-ACTION BUSINESS:**

##### **A. Tank Farm**

Nothing new to report

**B. Land Trades with Alaska Railroad**

Nothing new to report

**C. Hazard Mitigation Plan**

Nothing new to report

**D. Smitty's Cove Park**

Charlene Arneson stated that surveys have been done and all that is left to do is submit the paperwork to the Coast Guard and NOAA for approval for Smitty's Cove to be a marine park. Mark reported that he hasn't seen the paperwork for this.

**E. Whittier Historic Railroad Plaza**

Covered under the City Manager's Report

**F. Tideland Zoning**

Nothing new to report

**G. CVP Fund Projects**

Nothing new to report

**H. Shotgun Cove Land**

Nothing new to report

**9. CORRESPONDENCE**

A. Brooks Chandler/ Glenn Grey

This correspondence addressed the tidelands.

**10. PUBLIC COMMENT:**

None

**11. COMMISSION COMMENTS:**

Jean Swingle addressed the need to have street addresses issued to the buildings. Charlene recommended that Jean talk to Scott Korbe about this. Jean replied that she had. Charlene asked Jennifer to research previous meeting minutes to show what was said about this in the past and provide a copy to the Commission members.

**12. NEXT MEETING AGENDA ITEMS:**

A. Street Addresses

**13. NEXT MEETING ATTENDANCE PLANS: October 14, 2014 @ 7:15 pm**

**MOTION:** Dyanna Pratt made a motion to adjourn the meeting.

**SECOND:** Jean Swingle seconded the motion.

**VOTE:** Unanimous

14. **ADJOURNMENT:** Charlene Arneson adjourned the meeting at 9:05 pm.

**ATTEST:**

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Jennifer Rogers  
Deputy City Clerk

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Charlene Arneson  
Commission Chairperson