



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**PLANNING COMMISSION
Regular Meeting
Tuesday, May 13, 2014
Council Chambers, P-12 Building**

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 7:01 pm.

2. OPENING CEREMONY

Charlene Arneson led the Pledge of Allegiance.

3. ROLL CALL

Commission members present and establishing a quorum:

Charlene Arneson	Seat A	Present
Terry Bender	Seat B	Absent
Ed Hedges	Seat C	Present
Jean Swingle	Seat D	Present
Dyanna Pratt	Seat E	Present

ADMINISTRATION PRESENT

Brenda Krol, City Clerk

PUBLIC PRESENT

None

MOTION: Ed Hedges t made a motion to excuse Terry Bender from today's meeting.

SECOND: Dyanna Pratt seconded the motion.

VOTE: Motion passed unanimously.

DISCUSSION: None

4. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Dyanna Pratt made a motion to approve the May 13, 2014 Regular Meeting Agenda.

SECOND: Jean Swingle seconded the motion.

VOTE: Motion passed unanimously

DISCUSSION: None

5. APPROVAL OF MINUTES

MOTION: Dyanna Pratt made a motion to approve the Special Meeting Minutes of March 27, 2014 as is.

SECOND: Jean Swingle seconded the motion.

VOTE: Motion passed unanimously

DISCUSSION: None

6. ADMINISTRATIVE REPORTS

Interim City Manager, Donald Moore, gave a brief verbal administrative report. He reported that he had assigned the task of reviewing all city leases and creating a spreadsheet to Dyanna Pratt.

7. NEW BUSINESS

A. Zoning Amendment Ordinance

There was also a brief discussion on Ordinance #08-2014, an ordinance amending Section 17.16.230 of the WMC to establish a hotel as a conditional use in the small boat harbor district. He recommended that the City Council hold their public hearing after the P&Z holds their hearing so that the Commission can forward their comments and recommendations to the Council. The matter will be up for adoption in the Council meeting on June 17th.

8. NON-ACTION BUSINESS:

A. Tank Farm

Nothing to Report

B. Land Trades with Alaska Railroad

Don Moore stated that he'll recommend that we engage the services of a land management consultant to prepare a roadmap for the City of Whittier as to what need to be done in order to affect the land swaps such as appraisals and environmental assessments, what do we do with the existing lease hold interest and how these things are managed in the land swap. A readable report will need to be created so we know what steps we'll have to take and in what sequence.

C. Hazard Mitigation Plan

Don Moore reported that FEMA has approved the Hazard Mitigation Plan and a copy of the letter from FEMA was included in the meeting packets. The City of Whittier is now eligible to apply for Homeland Security grants and city disaster grants.

D. Smitty's Cove Park

Nothing to Report

E. Whittier Historic Railroad Plaza

Don Moore reported that he has received 95% drawings on the project. He is waiting for the bid packet; once he receives this, we can proceed with the project.

F. Tideland Zoning

Nothing to Report

G. CVP Fund Projects

Nothing to Report

H. Shotgun Cove Land

Nothing to Report

9. CORRESPONDENCE

Letter to business owners within 500 ft. of the Inn at Whittier was included in the packet. This letter informed business owners of the upcoming Public Hearing on June 10, 2014.

10. PUBLIC COMMENT:

None

11. COMMISSION COMMENTS:

None

12. NEXT MEETING AGENDA ITEMS:

None

13. **NEXT MEETING ATTENDANCE PLANS:** June 10, 2014 @ 7:00 pm

MOTION: Ed Hedges made a motion to adjourn the meeting.

SECOND: Dyanna Pratt seconded the motion.

VOTE: Unanimous

14. **ADJOURNMENT:** Charlene Arneson adjourned the meeting at 7:27 pm.

ATTEST:

Brenda Krol
City Clerk

Charlene Arneson
Commission Chairperson