



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, NOVEMBER 1, 2017
Homeowners' Lounge, BTI Building
6:00 p.m.**

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 6:00 pm.

2. ROLL CALL

Charlene Arneson, Dyanna Pratt, Ed Hedges, Lindsey Erk and Jean Swingle

3. ADMINISTRATION PRESENT

Annie Reeves, Assistant City Manager

Mark Lynch, City Manager

Scott Korbe, Director of Public Works

John Janik, Finance Director

PUBLIC PRESENT

Dave Dickason

Gwen Granger

4. RE-ESTABLISHING THE COMMISSION/APPOINTING NEW MEMBERS

MOTION: Dyanna Pratt made a motion to close the Planning and Zoning Commission for the year 2017 and opened it up for 2018.

SECOND: Jean Swingle

DISCUSSION: None

VOTE: Motion passed unanimously

Annie Reeves had Charlene Arneson and Lindsey Erk read aloud their Oath of Office.

Charlene Arneson and Lindsey Erk were sworn into the Planning and Zoning Commission of 2018 with a term of three years expiring in 2021

NOMINATIONS FOR THE CHAIR

Assistant City Manager, Annie Reeves asked for nominations for the Chair.

Dyanna Pratt nominated Charlene Arneson for Chair of the Commission.

Hearing no other nomination,

Charlene Arneson was declared Chair for the 2018, Planning and Zoning Commission.

Meeting was turned back to Charlene Arneson, newly appointed Chair of the Planning and Zoning Commission.

NOMINATIONS FOR THE VICE CHAIR

Chair of the Commission, Charlene Arneson asked for nominations for the Vice Chair

Jean Swingle nominated Dyanna Pratt for Vice Chair

Hearing no other nominations,

Dyanna Pratt was declared Vice Chair for the 2018 Planning and Zoning Commission.

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Dyanna Pratt made a motion to approve the November 1, 2017 Regular Meeting Agenda with amendments.

SECOND: Jean Swingle

DISCUSSION: The change was made to switch the spots of Tideland Zoning and Final Plat Approval, making The Plat Approval the first item under New Business and the Tideland Zoning the third.

VOTE: Motion passed unanimously

6. APPROVAL OF MINUTES

MOTION: Dyanna Pratt made a motion to approve the Regular Meeting Minutes of October 4, 2017, as is.

SECOND: Jean Swingle

DISCUSSION: None

VOTE: Motion passed Unanimously

7. CORRESPONDENCE

None

8. UNFINISHED BUSINESS:

A. Tank Farm

Appraisal: Formal Survey waiting on correspondence from Army Corp. of Engineers.

B. Land Trades with ARR

Working on final details of negotiation. Will be looking at it next year.

C. Harzard Mitigation Plan

Brought forth every 8 years as required. Commission briefly discussed the topic.

D. Smitty's Cove Park

Nothing new to report. Plans to pave permanent road.

E. Whittier Historic Railroad Plaza

No progress and closer than not in getting it done.

F. Shotgun Cove Land

Council approved new phase to extend beyond current point.

9. NEW BUSINESS BUSINESS

A. Final Plat approval submittal – Lots 38-41, First Addition to Port of Whittier

MOTION: Dyanna Pratt made a motion to approve the Final Platting of lots 38, 39, 40 and 41 as depicted on Preliminary Plat #W-66-1 First Addition to Port of Whittier as the only ones approved on that lot.

SECOND: Ed Hedges

DISCUSSION: Charlene Arneson stated that Lindsey Vaughan has complied with the Planning and Zoning Commission to get this done. Ms. Vaughan stated she will have the signed Mylar recorded and copies will be sent to the City of Whittier.

VOTE: Dyanna Pratt, Yes, Ed Hedges, Yes; Lindsey Erk, Yes; Jean Swingle, Yes; Charlene Arneson, Yes.

B. Rezoning Application Submitted by the Alaska Railroad

The City Manager introduced the application to the Commission. He suggested the Public Hearing for this Rezone should be held at the next Regular Meeting.

MOTION: Dyanna Pratt made a motion to put the application Submitted by the Alaska Railroad on the agenda for the Regular Meeting on December 6, 2017.

SECOND: Jean Swingle

DISCUSSION: Mark Lynch wants more and clearer information on why the ARR wants to rezone this area. He stated that he is a little skeptical by what was submitted. The Commission discussed this topic further.

VOTE: Motion passed unanimously

C. Tideland Zoning

MOTION: Dyanna Pratt made a motion to approve the resolution #01-2017 for the Tideland Zoning

SECOND: Jean Swingle

DISCUSSION: The City Manager explained that he has worked for months with other professionals on how it can be placed on a map. He explained further that it was difficult because it was not surveyed. He went with a different approach and used words to describe the area instead. Mark Lynch directed the Commission to their packet where they followed along. Subject was discussed at length.

VOTE: Motion passed unanimously

MOTION: Lindsey Erk made a motion to send resolution #01-2017 to the Whittier City Council.

SECOND: Jean Swingle

DISCUSSION: None

VOTE: Motion passed unanimously.

D. Passage Canal Development Parcels Final Plat Procedure

MOTION: Ed Hedges made a motion to move the Final Plat to the next regular meeting.

SECOND: Lindsey Erk

DISCUSSION: Mark Lynch reported that this has been a work in progress for a very long time. Assistant City Manager, Annie Reeves explained further as she has been working with Mr. Barnett regarding this topic.

VOTE: Motion passed unanimously

10. MISCELLANUEOS BUSINESS

None

11. PUBLIC COMMENTS

None

12. COMMISSION COMMENTS

Commission congratulated Charlene Arneson and welcomed Lindsey Erk to the Planning and Zoning Commission.

13. NEXT AGENDA ITEMS

14. NEXT MEETING ATTENDANCE PLANS

December 6, 2017

15. ADJOURNMENT:

MOTION: Dyanna Pratt made a motion to adjourn the meeting

SECOND: Ed Hedges

DISCUSSION: None


VOTE: Unanimous

Charlene Arneson adjourned the meeting at 7:25 pm.

ATTEST:



Naelene Matsumiya
Office Assistant



Charlene Arneson
Commission Chairperson