



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**PLANNING COMMISSION  
SPECIAL MEETING  
WEDNESDAY, MARCH 4, 2015  
Homeowner's Lounge, BTI Bldg.**

**MINUTES**

**1. CALL TO ORDER**

Charlene Arneson called the meeting to order at 7:04 pm.

**2. ROLL CALL**

**Commission members present and establishing a quorum:**

Charlene Arneson	Seat A	Present
Terry Bender	Seat B	Present
Ed Hedges	Seat C	Present
Jean Swingle	Seat D	Present
Dyanna Pratt	Seat E	Present

**ADMINISTRATION PRESENT**

City Manager, Mark Lynch  
Jennifer Rogers, Deputy City Clerk

**PUBLIC PRESENT**

None

**3. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** Dyanna Pratt made a motion to approve the March 4, 2015 Special Meeting Agenda as is.

**SECOND:** Jean Swingle

**VOTE:** Motion passed unanimously

**DISCUSSION:** None

#### 4. APPROVAL OF MINUTES

**MOTION:** Dyanna Pratt made a motion to approve the Special Meeting Minutes of February 12, 2015 as is.

**SECOND:** Jean Swingle

**VOTE:** Motion passed unanimously

**DISCUSSION:** None

#### 6. ADMINISTRATIVE REPORTS

City Manager, Mark Lynch, reported that he will bring proposals for increases in various fees in the future, i.e. rezoning permits, variances, building permits, subdivisions, etc. Some fees are on a fee schedule and some are built into the code.

The changes to the rezoning permit will be handled administratively.

#### 7. NEW BUSINESS:

##### A. Set Commission Meeting Day

**MOTION:** Dyanna Pratt made a motion to set the Planning Commission meeting day to the second Tuesday of each month at 7:00 pm in the Homeowners Lounge.

**SECOND:** Terry Bender

**DISCUSSION:** There was discussion about scheduling the meeting for another day and time.

Dyanna Pratt withdrew her motion.

**MOTION:** Ed Hedges made a motion to set the Planning Commission meeting day to the first Wednesday of each month at 6:00 pm in the Homeowners Lounge.

**SECOND:** Dyanna Pratt

**VOTE:** Motion passed unanimously

**DISCUSSION:** None

##### B. Rezoning Permit

There was discussion regarding this during the City Manager's Report

##### C. Conditional Use for Recreation in an Industrial Zone

Mark reviewed the Table of Allowed Uses with the commission members and pointed out the corrections that were made.

**MOTION:** Dyanna Pratt made a motion to accept Resolution 02-2015 which allows campgrounds, public use and recreational uses within industrial zoned areas of the city.

**SECOND:** Jean Swingle

**VOTE:** Motion passed unanimously

**DISCUSSION:** None

## **8. NON-ACTION BUSINESS**

### **A. Tank Farm**

Nothing to report

### **B. Land Trades with Alaska Railroad**

Nothing to report

### **C. Hazard Mitigation Plan**

Mark Lynch stated that he and Dave Schofield attended a homeland security meeting and a free vulnerability study was offered. The Department of Homeland Security arrived in Whittier on Monday and will stay for the remainder of the week for the assessment. They'll provide the city with a full report when the assessment is complete. Charlene added that the report will be included in the next hazard mitigation plan update.

Dave Schofield has been acting as the city's Emergency Management Coordinator. There is a grant available to offset his salary as the E.M.C. The city applied for the grant and received \$10,000.

Dave Schofield is heading up the SHIELD program. Anyone interested should contact him.

### **D. Smitty's Cove Park**

Nothing to report

### **E. Whittier Historic Railroad Plaza**

Nothing to report

### **F. Tideland Zoning**

Nothing to report

### **G. CVP Fund Projects**

Nothing to report

### **H. Shotgun Cove Land**

Mark stated that there's a clause that states that the city has to sell land before the state will transfer it. Mark located a memo circa 2000 which states that of the 600 acres, the city has to sell 400 acres. He'll talk to someone in the state about this because there's not 400 acres which can be sold because of its topography. He believes that there is less than 100 acres that is buildable.

### **I. Street Addresses**

Jean Swingle is attempting to get a few addresses recognized in the Google Earth database before going any further with this project.

## **9. CORRESPONDENCE**

None

## **10. PUBLIC COMMENT**

None

**11. COMMISSION COMMENTS**

Terry Bender asked Mark Lynch if camping will be allowed at the head of the bay this summer. Mark replied that it will depend on a couple of factors.

Charlene Arneson reported that according to the code, any new electric lines need to be underground, unless a variance is granted. Mark replied that he will pass this on to Scott since Chugach is planning on moving a power line near the P-12 building.

**12. NEXT MEETING AGENDA ITEMS**

**13. NEXT MEETING ATTENDANCE PLANS: April 1, 2015**

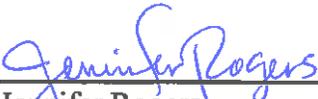
**MOTION:** Ed Hedges made a motion to adjourn the meeting.

**SECOND:** Dyanna Pratt

**VOTE:** Unanimous

**14. ADJOURNMENT: Charlene Arneson adjourned the meeting at 7:55 pm.**

**ATTEST:**

  
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Jennifer Rogers  
Deputy City Clerk

  
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Charlene Arneson  
Commission Chairperson