



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

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## PLANNING COMMISSION

### Regular Meeting

**Tuesday, January 8, 2013**

**Homeowner's Lounge, BTI**

### MINUTES

#### 1. CALL TO ORDER

Charlene Arneson called the meeting to order at 7:05 pm.

#### 2. OPENING CEREMONY

Charlene Arneson led the Pledge of Allegiance.

#### 3. ROLL CALL

##### **Commission members present and establishing a quorum:**

Charlene Arneson	Seat A	Present
Terry Bender	Seat B	Present
Ed Hedges	Seat C	Absent
Walter Finke	Seat D	Present
Dyanna Pratt	Seat E	Present

**Motion:** Terry Bender made a motion to excuse Ed Hedges from tonight's Regular Meeting.

**SECOND:** Walter Finke seconded the motion.

**VOTE:** Unanimous

**DISCUSSION:** None

#### ADMINISTRATION PRESENT

Robert Prunella, City Manager

Jennifer Rogers, Commission Clerk

#### PUBLIC PRESENT

#### **4. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** Terry Bender made a motion to approve the January 8, 2013 regular Meeting Agenda.

**SECOND:** Walter Finke seconded the motion.

**VOTE:** Unanimous

**DISCUSSION:** None

#### **5. APPROVAL OF MINUTES**

**MOTION:** Terry Bender made a motion to approve the Regular Meeting minutes of December 11, 2012 as is.

**SECOND:** Walter Finke seconded the motion.

**VOTE:** Unanimous

**DISCUSSION:** None

#### **6. ADMINISTRATIVE REPORTS**

##### **A. City Manager Reports:**

Robert Prunella stated that he really doesn't have a report to give since Christmas has just past and he was gone for about ten days. He is trying to get more information on the tank farm, but is waiting to for someone to return his phone calls from JBER. He has set up the agreements needed for the users to sign for Smitty's Cove; there are only currently two that are mapped. Bob doesn't see a problem with what he wants to charge. He has a problem with getting the rail road to sit down and talk to him. He cancelled the trip permit for the hydro. He said they wanted another report. So the permit has been cancelled and we won't apply for a hydro license. He also talked to the Corp about the levy; they'll be coming out on February 20<sup>th</sup>.

##### **B. Director of Public Works Reports:**

Director of Public Works, Scott Korbe, was not present for this meeting.

#### **7. NEW BUSINESS**

##### **A. Street Addresses**

Regarding street addresses, Charlene Arneson stated that Jennifer Rogers had come across some useful information. Jennifer said that she was looking through the meeting minutes from a couple of years ago and read that Scott Korbe mentioned that street addresses would only be assigned when it is requested. Bob replied that we don't have any street addresses to assign. He also stated that he will be mentoring Jennifer, the newly appointed Zoning Administrator, and doesn't feel that assigning street addresses will not be a problem; it will take some time, but it will get done.

#### **8. UNFINISHED BUSINESS**

##### **A. Smitty's Cove Park**

Bob stated that he and Scott are working on this as well as developing the lots.

##### **B. Review of Hazard Mitigation Plan**

Tabled

##### **B. Zoning – Cliffside Marina:**

Bob said that he'll work with Jennifer on this project and will come up with some suggestions. Terry Bender asked if there are plans for it. Charlene replied that Mark Ernest had some plans already put out; some were commercial, some was recreational and some were light industrial. Charlene has the chart, but will need to be redone. Charlene wanted to have this on the agenda and kept on the agenda to be rezoned. Bob said that the head of the bay

will also need to be rezoned.

**C. Review of Tideland Zoning:**

Tabled

**9. PUBLIC COMMENT:**

None

**10. COMMISSION COMMENTS:**

Terry Bender inquired about the appraisals; she wanted to know if they are going to end up with some lots for sale at Smitty's? Bob replied in the affirmative. Charlene questioned whether or not she had meant to say Shotgun Cove and Terry said yes. Bob said it is in the process. Charlene asked about the zoning for that area and Bob said they are working on it. H hired a contractor and they hired a sub-contractor; it's just not a good time of the year for it, but we're doing it. He also said that we'll need to zone Shotgun Cove itself for recreational land; it will probably be approachable by boat or plane only. He is currently working with the appraiser on that. In a couple of months they'll have some lots and land available land in Whittier. He'll work with Jennifer and create a list of land that we can put up for sale. If the land is sold, we can collect revenue from the property tax.

**11. NEXT MEETING AGENDA ITEMS:**

- A. Tank Farm
- B. Land trades with the rail road

**12. NEXT MEETING ATTENDANCE PLANS: February 12, 2013 @ 7:00 pm**

**MOTION:** Terry Bender made the motion to adjourn the meeting.

**SECOND:** Dyanna Pratt seconded the motion.

**VOTE:** Unanimous

**13. ADJOURNMENT: Charlene Arneson adjourned the meeting at 7:26 pm.**

**ATTEST:**

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Jennifer Rogers  
Commission Clerk

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Charlene Arneson  
Commission Chairperson