



THE CITY OF WHITTIER

Gateway to the Western Prince William Sound
P. O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

JOB POSTING

Winter Season Operator & Laborer II

Non-Exempt, Hourly, Rate DOE

POSITION TITLE: Temporary Operator/ Laborer II

DEPARTMENT: PUBLIC WORKS

SUPERVISOR: DIRECTOR OF PUBLIC WORKS.

CLASSIFICATION: NON-EXEMPT, HOURLY- SEASONAL-TEMPORARY

Wage : \$15.77 to \$22.20 Depending on experience

POSITION SUMMARY: Under the supervision of the Public Works Director, Operates Heavy Equipment (Loaders, Snow Blowers and Skid Steer) performs Water, Waste Water and Storm Sewer installation and maintenance, snow removal, and/or repair tasks and care of the City of Whittier parks, roads, grounds, buildings, trails and other duties as directed

ESSENTIAL FUNCTIONS:

1. Ability to perform unskilled and semi-skilled maintenance work on various City property.
2. Ability to read and write English.
3. Ability and willingness to clean public restrooms, pick up trash, empty garbage cans, etc.
4. Ability to work cooperatively with other employees of the City.
5. Ability to interact with the public in a polite and courteous manner. Must be able to meet and assist the public in a professional manner.
6. Must be able to lift 75 pounds occasionally.
7. Must be able to lift 50 pounds repeatedly.
8. Must be able to move up to 450 pounds using a hand cart.
9. Must be able to operate heavy equipment such as Backhoe, Skidsteer, Wheel Loader, etc.
10. Ability and willingness to work outside in adverse weather conditions (snow, rain, wind, etc.)
11. Ability and willingness to work overtime when necessary. This may include nights and weekends.
12. Must exhibit excellent self-motivation and the ability to accomplish tasks without direct supervision.
13. Ability to operate and maintain chainsaws, lawnmowers, weed wackers, blowers, paint sprayers, and similar tools and machinery.
14. Must have a basic computer skills including Microsoft office applications.
15. Ability to read blue prints, design specifications, and operation and maintenance manuals.
16. Ability and willingness to work overtime when necessary. This may include nights and weekends.
17. Must be able to function in confined spaces such as manholes, and complete and training required for confined spaces.

OTHER RESPONSIBILITIES:

1. All other duties as assigned by the Director of Public Works.

ESSENTIAL EDUCATION, EXPERIENCE AND SKILLS REQUIRED:

1. High School diploma or G.E.D. required.
2. While performing the duties of this job, employee will be required to walk; reach with hands and arms; balance; stoop; kneel; crouch; and lift heavy objects repeatedly. The employee will be required to function in confined spaces. The employee is frequently required to talk and hear; stand, sit for long periods of time; use hands to handle, feel and use computer keyboard. Specific vision abilities required by this job include close vision and depth perception; ability to operate equipment safely and pass required eye exams for CDL.
3. Must possess current Alaska Driver's License

The City of Whittier is an equal opportunity employer and a drug free workplace

To apply, submit a City of Whittier application, authorization to release information form, a resume, a cover letter, with references to the Director of Administration at 660 E. Whittier Street, Whittier, Alaska 99693, or email them to dpratt@whittieralaska.gov

Direct deposit of payroll is mandatory within 30 days of employment.

The above job description is to be used as a guide for accomplishing organizational and department objectives, and only covers the primary functions and responsibilities of the position. It is in no way to be construed as an all encompassing list of duties. POSTED SEPTEMBER 4, 2019