



WHITTIER SMALL BOAT HARBOR

P.O. Box 639 Whittier, Alaska 99693

907-472-2327, option 6, or #-110

Fax 907-472-2472

E-Mail: harbormaster@whittieralaska.gov

CITY OF WHITTIER, ALASKA, HARBOR DEPARTMENT SEASONAL HARBOR TECHNICIANS

The City of Whittier, Alaska is seeking highly capable individuals for the position of seasonal harbor technician for the period: about May 13 through September 2, 2013. These positions will be under the supervision of the Harbormaster. The positions are open until filled.

GENERAL DESCRIPTION: Under supervision, the employee would be responsible for maintenance, repair and safe usage of all the harbor facilities. Provide Harbor patrols and public assistance to maintain clear fire lanes, resolve vessel problems and encourage voluntary compliance with harbor regulations for security and safety.

EXAMPLES OF WORK: Perform routine maintenance on all harbor facilities such as Harbormaster Building, Generator sheds, docks, floats, electrical systems, grid. Assist with (EVOS) oil disposal. Assist with vessels in distress by providing pump-outs, tows, line replacement and/or use of fire extinguisher. Keep harbor bathrooms and other public areas clean. Work cooperatively with other city employees and professionally greet and assist the public. Assist with parking and launch traffic in the harbor area and collect launch fees. Janitorial - cleaning restrooms, picking - up garbage and other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES: Boat-handling skills preferred, thorough knowledge of boat moorage procedures, the ability to recognize potentially hazardous situations, and when to contact appropriate persons as needed. Requires skills needed to conduct routine maintenance, repair, cleaning and construction.

EDUCATION AND EXPERIENCE: High school diploma or GED equivalent required. Some marina related experience is preferred.

LICENSES AND SPECIAL REQUIREMENTS: Must be 21 years of age and must possess a valid Alaska driver's license or have the ability to obtain one within 30 days of hire, prior to operating a city vehicle. As a condition of employment, the person selected will be required to successfully complete a drug test prior to beginning work and will be subject to a background check. Must present work authorization identification within three days of hire (INS requirement). Direct deposit of payroll is mandatory within 30 days of employment.

SALARY: \$13.89/hour DOE. This is a temporary seasonal position. To apply, submit a City of Whittier application and an authorization to release information form to the City of Whittier office by one of the following methods: in person, mail to P. O. Box 608, Whittier, AK 99693, or fax to 907-472-2404. Application materials are available at the City Hall or on the City of Whittier website: www.whittieralaska.gov

Direct deposit of payroll is mandatory within 30 days of employment.
The City of Whittier is an equal opportunity employer and a "drug free" workplace.

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